

**The Rehabilitation Institute of Kansas City Board of Directors
Board Member Responsibilities**

As a Board member of The Rehabilitation Institute of Kansas City, I acknowledge the following responsibilities:

- I. The Rehabilitation Institute should be one of your primary charities.
- II. Commitment of time to:
 - Participate in board meetings regularly (approximately 6 / year)
 - Participate on at least one active committee and be willing to serve in a committee leadership position within your term.
 - Attend and Support TRI special events.
 - Stay informed on issues, read materials
 - Ask questions to seek clarification on issues, and understand consequences of actions.
 - Make presentations on behalf of TRI and introduce friends and colleagues to the organization.
- III. Hold myself and each other Director accountable for the mission, strategic plan, programs, financial viability, and effectiveness of the organization.
- IV. Develop resources:
 - Make a personal financial commitment at the appropriate level.
 - Help develop resources in one or more of the following ways:
 - Seek financial resources from foundations, corporations, individuals
 - Suggest people, corporations, and provide contacts
 - Seek contacts for in-kind gifts
- IV. Be an ambassador. Communicate to the community positive PR about the Institute
- V. Complete annual board member self-assessment review and participate in Board Organization Committee Review.
- VI. Assure that the President's performance is reviewed annually
- VII. Support the staff.
- VIII. Avoid conflict of interest and other unethical behavior.
- IX. Support Board decisions and treat board matters confidentially.
- X. Celebrate successes, enjoy the challenge of the task.

Signature

Date